



**APPENDIX C - ATTESTATION**

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010*  
(BPSAA)

**TO:** The Board Hanover & District Hospital, (the "Board")

**FROM:** Dana Howes  
President & Chief Executive Officer  
Hanover & District Hospital

**DATE:** May 20, 2021

**RE:** April 1, 2020 – March 31, 2021 ("the Applicable Period")

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On behalf of the Hanover & District Hospital (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a insert applicable title i.e. hospital administrator/superintendent/CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.


Dated at Hanover, Ontario this May 25, 2021.

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Dana Howes  
President & Chief Executive Officer  
Hanover & District Hospital

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I certify that this attestation has been approved by the board of the **Hanover & District Hospital** on **May 25, 2021**.

  
Lorna Eadie Hocking  
Board Chair  
Hanover & District Hospital

**SCHEDULE A to Attestation**

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

No known exceptions

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and



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No known exceptions

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

**Mandatory Requirement #3:** Organizations must conduct an open competitive procurement process where the estimated value of goods or services is \$100,000 or more.

**Rationale:** Purchase of a cooling tower for the hospital's chiller unit was strategically single sourced with the support of management due to specific manufacturing requirements of the unit to be compatible with the existing chiller unit.

**Action Plan:** The hospital will continue to maximize available resources and value through the use of competitive sourcing strategies. The hospital will also continue to oversee the process of strategic single sourcing decisions to ensure all stakeholders are aligned with the decision in accordance with the hospital's Signing Authority Policy.

